



Baba Saheb Ambedkar Education University

(Erstwhile The West Bengal University of Teachers' Training,
Education Planning and Administration)

25/2 & 25/3, Ballygunge Circular Road, Kolkata - 700019

Ref. No.: BSAEU/COE/0159/2026

Date: 25.07.2026

NOTICE

It is hereby notified to all concerned Principal/TIC/OIC/HOI of the Colleges/Institutions affiliated under BSAEU that filling up of examination forms, payment of examination fees, issuance of admit cards and submission of marks for the examinees of B. Ed. 1st Semester Regular (Session: 2025-27), B.Ed. 1st Semester Supplementary-I (Session: 2024-26) & B.Ed. 1st Semester Supplementary-II (Session: 2023-25) will be done via online portal as per the following schedule. User ID and Password will remain same.

Sl. No	Activities	Dates
1.	Examination Form Fill-Up	28.07.2026 to 30.07.2026
2.	Payment of Examination Fees	28.07.2026 to 30.07.2026
3.	Issuance of Admit Card (online)	01.08.26 at 11:00 a.m.
4.	Download of Top Sheet, Theory ASR and Seat Allocation (For Examination Centres)	03.08.26; 4:00 p.m. onwards
5.	Theory External Examinations	05.08.26 to 11.08.26
6.	Theory Internal & Practicum Internal online Submission of Marks	05.08.2026 to 14.08.2026

Examinations Fees for B.Ed. 1st Semester Regular Examination, 2025-27

	B.Ed. 1 st Semester
Payable by the candidate	Rs. 800/-
Percentage of attendance condonation Fee*	Rs. 500/-

Examination Fees for 1st Semester Supplementary-I (Session: 2024-26) & B.Ed. 1st Semester Supplementary-II (Session: 2023-25) (Payable by the candidate)

Examination Fee for one Supplementary Paper	Rs. 400/-
Examination Fee for two Supplementary Papers	Rs.600/-
Examination Fee for all Supplementary Papers (Theoretical)	Rs.700/-
Examination Fee for all Supplementary Papers (Theoretical & Practicum)	Rs.900/- (Rs. 200/- to be retained by the college)

* Attendance condonation fee is to be given by the candidates with attendance below 80% but not below 50% in theory papers and below 90% but not below 50% in practicum papers. Candidates with attendance below 50% in any of the Theory papers/Practicum papers are not eligible for appearing at the examinations.

All students are advised to write their Examination Papers in any one of the languages already approved by the University i.e., English, Bengali or Hindi. It is to be mentioned here that every student has to write answers throughout an entire course/paper in any one of these languages. Answering in one particular course/paper using more than one language is not allowed and will be considered as a cancelled paper.

Schedules of Theory Examinations and External Evaluation of Practicums will be notified separately.

(contd.)



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Note:

- An amount of Rs.200/- per candidate to be retained by the college for meeting up the expenditure of Practicum Examinations including remuneration and conveyance of External Examiner as prescribed by the University. Rs.600/- (Rs.800.00-Rs.200.00) per candidate is to be paid by the College/Institution to the university through SB Collect.
- Spot payment of remuneration and TA is to be made to the External Examiner by the College/Institution.
- Hospitality and Contingencies for the Practical Examinations are to be met up from the retained fund.
- The Practicum Examination fee retained at the College/Institution over the expenditure to meet up the remuneration, conveyance and hospitality of the External Evaluators will have to be distributed to the Internal Evaluators and to the Non-teaching staff.
- An utilisation certificate of the fund retained at the College/Institution for the External Practicum Examinations along with the copies of vouchers will have to be submitted at the Controller of Examinations, BSAEU's Office immediately after completion of the examinations.

The total amount of Examination Fees will have to be deposited by the College/Institution following the below-mentioned steps and the link shared there.

Steps to be followed for depositing the examination fees:

1. College/Institution should visit the <http://www.onlinesbi.com>
2. College/Institution should select 'SB Collect' from the menu.
3. On the 'SB Collect' page, the College/Institution should click the Check box at the end of the Disclaimer Clause to **proceed** for payment (I have read and accepted the terms and conditions stated above).
4. In the next page, the College/Institution should select 'State of Corporate/Institution' - **(West Bengal)** and 'Type of Corporate/Institution' - **(Educational Institutions)** from the drop down Menu and click GO.
5. Next the College/Institution should select from Educational Institution's name - **BABA SAHEB AMBEDKAR EDUCATION UNIVERSITY** from the drop-down Menu and click **Submit**.
6. In the next page, the College/Institution should select Payment Category - **"B.ED REGULAR EXAM FEES", B.ED SUPPLEMENTARY EXAM FEES & B.ED CONDONATION FEE** from the drop down Menu and click GO.
7. In the next page the College/Institution should provide information (College Code, Name, Semester (1, 2, 3, and 4), No. of Candidate, and Amount). After that click Submit.
8. In the next page the details will be displayed on the screen with Exam Fees Amount. Please provide the other mandatory information for Bank transaction.
9. After confirmation of the payment details, the College/Institution can make payment through Net Banking/Card Payment/ Other Payment modes.
10. In other Payment mode, the College/Institution can download and print the Pre-Acknowledgement payment challan and make the payment through any SBI Branch.
11. Please note the Bank Charges for each payment mode is different.

In case of payment of Supplementary Examination Fees, follow all the first five steps as is done in case of Regular Examination Fees. In the 6th step, College/Institution should select payment category -Exam FEES (SUPPLEMENTARY). Then follow the rest of the five steps as described above.

Kaustuv Bhattacharyya
Dr Kaustuv Bhattacharyya 25/07/26
Controller of Examinations (Acting)
BSAEU

Controller of Examinations (Acting)
Baba Saheb Ambedkar Education University
(Erstwhile WBUTTEPA)