



Baba Saheb Ambedkar Education University

(Erstwhile The West Bengal University of Teachers' Training,
Education Planning and Administration)

25/2 & 25/3, Ballygunge Circular Road, Kolkata - 700019

Ref No: BSAEU/COE/0110/2026

Date: 30.05.2026

NOTIFICATION FOR RULES OF CONDUCTING B.ED. & M.Ed. EXAMINATIONS

1. The Examination will be held according to the programme previously notified in the website.
2. Candidates should report to the examination hall before half an hour of the scheduled time of starting of the examination and will not be allowed to leave the examination hall before completion of the examination.
3. No Candidates will be allowed to enter the hall after 15 minutes of the commencement of examination.
4. The door of the Examination Hall will be opened, 45 minutes before the commencement of the examination. A warning Bell will be rung 30 minutes before the commencement of the examination as a signal for all students to take their seats. Candidate must have to enter the examination hall before 30 minutes of the commencement of examination.
5. Candidates shall bring their respective Admit Card on each day of Examination. University Registration Certificate along with photo identity of the Examination and shall produce it for verification on each day. Candidates will not be allowed to sit for the Examination for failure to produce the Admit Card, University Registration Certificate & photo identity Card (Adhaar/Voter/Pan).
6. Candidates suffering from any form of contagious or infectious diseases, or from any illness or disease considered to be prejudicial to the general body of students under examination, will not be admitted into or allowed to remain in the Examination Hall. Special arrangements may however be made for candidates who are suffering from certain categories of disease if application is made to the Venue-in-charge with sufficient notice.
7. The Centre-In-Charge will put their facsimile or sign respectively at the specified spaces of the Answer Scripts. No Stamp or Code Number of the college will be put on Answer Scripts.
8. The Candidates are strictly instructed to enter the examination hall without any books, notes, copies or other incrementing materials.
9. Communication of any sort or in any form is strictly forbidden between candidates or with other persons whether inside or outside the Examination Hall.
10. Candidates are required to sign their names in the attendance record for each course and prove their identity as and when required to do so.
11. Candidates shall use main answer booklet supplied by the University. The answer booklet should be properly filled in by the candidates. Improper filling or left blank will be treated as Absent. So, fill properly following the instructions given in the booklet.
12. No Candidate will be allowed to go outside the Hall during the Examination for 1st one hour. Any form of unfair means is strictly forbidden.
13. Candidates must not write their name, name of the college or any other things which may disclose their identity on any page of the answer books. Candidates must not write any objectionable or improper remarks in their answer booklet, otherwise it should be treated as cancelled.
14. Candidates must not write anything on any question paper or other paper, or carry away any writing or scribbles from the Examination Hall.
15. No Candidate shall be allowed to finally leave the Examination Hall without submitting the answer booklet. No candidate shall be allowed to re-enter the Examination Hall during the hours of the examination once leaving it after submission of the answer booklet
16. A warning bell will be rung 10 minutes before the end of examination and the final bell will be rung at the close of examination.
17. At the close of the examination a candidate must remain seated until his/her answer book is collected by the invigilator.
18. Admit Card is to be signed by the invigilator each day of submission of the answer scripts. Invigilator will put their sign at the specified spaces of the answer script.
19. Candidates are warned against any attempt to adopt unfair means at the examination. Any breach or attempted breach of any of these or other examination rules will render them liable to expulsion and to any other penalty as the University may deem fit. The decision of the University in all such cases shall be final. The Centre-In-charge is requested to pack the Answer Scripts of RA Candidates separately with a forwarding letter along with the evidences of unfair means and the note of Centre-In-Charge and the Observer.
20. No electronic gadget including mobile phones, camera, electronic watch, scientific calculators etc. will be allowed within the examination hall. Use of scientific calculators not allowed. Normal Calculators without having memory can be used on the day of 1.2.9 1st half (B.Ed.) & Course 2.3.2 (M.Ed.) & for any calculation based method subject purpose only if required.
21. No loose sheets will be provided to the candidates.
22. Centimeter division/millimeter division (as required) graph papers will be provided by the Centre.
23. No outsiders to be allowed in the examination centre premises without valid reason or permissions from competent authority.

Phone : 033 4088 3403, E-mail : bsauniv@gmail.com

S. S. Naskar
30/05/26
Controller of Examinations (Acting)
Baba Saheb Ambedkar Education University
(Erstwhile WBUTTEPA)