



Baba Saheb Ambedkar Education University

(Erstwhile The West Bengal University of Teachers' Training,
Education Planning and Administration)

25/2 & 25/3, Ballygunge Circular Road, Kolkata - 700019

Memo. No. - BSAEU/RO/016/2025

Date:-14.01.2025

NOTICE FOR REGISTRATION TO M.Ed. PROGRAMME (2024-26)

It is hereby notified to all concerned Principal/ T I C/ O I C of affiliated colleges under BSAEU(Erstwhile WBUTTEPA) including University Departments regarding filling up of Registration forms via **online portal**. User ID and Password will remain the same.

- ❖ Date of submission of Registration Form via **online portal**: From **20.01.2025** to **25.01.2025**.
- ❖ The following documents to be submitted physically by the colleges in the University Campus within **29.01.2025** to **31.01.2025 (This date will not be extended)**.
- ❖ Documents to be submitted by the colleges on behalf of students are as follow:-
 1. Online **Registration Form** (downloaded from online portal) with **original** signature of students and Head of the Institution.
 2. Self-attested photocopy of **Admit Card of 10th standard**.
 3. Self-attested photocopies of **all Mark sheets of Graduation** (Part I/Part II/Part III or all Semesters)
**Also submitted Conversion Certificate with all Mark sheets for CBCS Mark sheets.*
 4. Self-attested photocopies of **all Mark sheets of Post-Graduation** (Part I/Part II or all Semesters)
**Also submitted Conversion Certificate with all Mark sheets for CBCS Mark she*
 5. Self-attested photocopies of **all Mark sheets of B.Ed. / D. El. Ed. Mark sheet** as per application (for M.Ed. students only)
 6. Self-attested photocopy of **SC / ST / PWD / OBC-A / OBC-B Certificate**.
 7. Self-attested photocopy of **Aadhaar Card**.
 8. **Migration certificate** is to be submitted, in original (**Other University**) & **B.Ed. Registration certificate photo copy** is to be submitted (**only Home University Students**)
 9. **Migration number & date** along with **AADHAAR** number should be entered in the respective place of the online form.
 10. If Deputed (Joining Letter with D.I. Permission)
 11. Others Documents (any correction in Registration form, Marriage Certificate with affidavit of 1st Class Judicial Magistrate etc.)
 12. Each college will have to be submit separate file **HOME (under BSAEU) / OTHER UNIVERSITY (With Payment receipt copy)**
- ❖ A college will submit the application forms for Registration of all the candidates at a time in a cover file mention the college name and code along with a forwarding letter and **two sets of submitted candidates list (download from online portal)** with serial number chronologically & **SBI payment receipt** should be submitted.
- ❖ Students already registered under this University will not be required to pay the Registration fee. However, all such candidates will be required to fill in the Registration form and **submit requisite testimonials as above for documentation**.
- ❖ Along with the above the total amount of registration fee collected from the other University students (Rs.500.00per student) to be deposited by the college through **SBI Collect** (<https://www.onlinesbi.sbi/sbicollect/collecthome.htm?corpID=898879>) in a single transaction for the whole amount
- ❖ Link will be active for payment w. e. f. **20/01/2025 up to 25.01.2025**.


ASSISTANT REGISTRAR (Actg)
BSAEU

(Erstwhile WBUTTEPA)

Assistant Registrar (Actg)

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