



# Baba Saheb Ambedkar Education University

(Erstwhile The West Bengal University of Teachers' Training,  
Education Planning and Administration)

25/2 & 25/3, Ballygunge Circular Road, Kolkata - 700019

Memo. No. - BSAEU/RO/40/2024

Date:-19.01.2024

## NOTICE FOR REGISTRATION TO M.Ed. PROGRAMME (2023-25)

It is hereby notified to all concerned Principal/ T I C/ O I C of affiliated colleges under BSAEU(Eastwhile WBUTTEPA) including University Departments regarding filling up of Registration forms via **online portal**. User ID and Password will remain the same.

- Date of submission of Registration Form via **online portal**: From **24.01.2024** to **07.02.2024**.
- The following documents to be submitted physically by the colleges in the University Campus between **08.02.2024 & 09.02.2024 (This date will not be extended)**.
- **Documents to be submitted by the colleges on behalf of students are as follow:-**
  1. Online **Registration Form** (downloaded from online portal) with original signature of student and Head of the Institution.
  2. Self-attested photocopy of **Admit Card of 10<sup>th</sup> standard**.
  3. Self-attested photocopies of **all Mark sheets of Graduation** (Part I/Part II/Part III or all Semesters)  
*\*Also submitted Conversion Certificate with all Mark sheets for CBCS Mark sheets.*
  4. Self-attested photocopies of **all Mark sheets of Post-Graduation** (Part I/Part II or all Semesters)  
*\*Also submitted Conversion Certificate with all Mark sheets for CBCS Mark sheets.*
  5. Self-attested photocopies of B.Ed.Mark sheet/D.El.Ed. Mark sheet as per application (for M.Ed.students only)
  6. Self-attested photocopy of **SC / ST / PWD / OBC-A / OBC-B Certificate**.
  7. Self-attested photocopy of **Aadhaar Card**.
  8. **Migration certificate is to be submitted, in original.**
  9. **Migration number & date** along with **AADHAAR** number should be entered in the respective place of the online form.
  10. If Deputed (Joining Letter with D.I. Permission)
  11. Others Documents (any correction in Registration form, Marriage Certificate with affidavit of 1<sup>st</sup> Class Judicial Magistrate etc.)
  12. Each college will have to be submit separate file HOME (under BSAEU)/ OTHER (With Draft)
- A college will submit the application forms for Registration of all the candidates at a time in a cover file mention the college name and code along with a forwarding letter and **two sets of submitted candidates list (download from online portal)** with serial number chronologically.
- Students already registered under this University will not be required to pay the Registration fee. However, all such candidates will be required to fill in the Registration form and **submit requisite testimonials as above for documentation**.
- Along with the above the total amount of registration fee collected from the other University students (Rs.500.00 per student) as stated in the forwarding letter is to be deposited by the college through a single DD(in favor of BSAEU-COLLEGE payable at Kolkata) along with three photocopies of the same.

*J. B. Bhatnagar*  
REGISTRAR 19/1/24  
BSAEU

(Erstwhile WBUTTEPA)  
Registrar (Actg)

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